Application process

1 **Application form**
   Fill and complete the application form — you will be asked to provide details such as name, university, contact details, work experience and two questions – why Bank of America and the role you applied to and what skills and competencies can you bring to the role. Each with a max word count of 150-200 words.

2 **CV submitting**
   Submit a well-written and properly formatted CV. Remember to include your qualifications and any extra-curricular activities, including: sports, societies, hobbies and interests.

3 **Video interview**
   As part of your application, you will then be asked to submit a video interview which is a self—recorded and automated to ask you five questions, giving you 30 secs to prepare and three minutes to record each answer. The questions will be mainly competency based. Please make sure you’re in a quiet room with no distractions, ensure good lighting and that you are dressed appropriately.

4 **Application review**
   Your application will be reviewed by the recruitment team and business reps.

5 **Assessment centre — interview**
   Selected candidates will be invited for an assessment centre — typically, each candidate has a mix of competency and technical interviews.
Assessment centre case study
Before the assessment centre, you will be briefed on whether to prepare for a case study, individual presentation or group exercise.

Offers to be made
Offers will be made to candidates who demonstrate a high level of competency at assessment centre.

What are we looking for?

- Leadership
- Team work
- Communication and professional presence
- Technical skills and business acumen
- Problem-solving and analytical skills
- Judgement and risk management
- Client/customer focus
- Learns and adapts
- Demonstrates a curious mind, energy and drive